

California Department of Social Services

CalFresh Request for Application 15-01

Supplemental Question and Answer Response Document for Questions Received After May 8, 2014

#	RFA Section	Question	Response
1	Section D. Section F. Section O.4 & O.9	<p>The instructions say: "Counties or organizations that are receiving USDA-SNAP administrative funding for CalFresh outreach activities outside of the CalFresh Outreach Plan are not eligible to apply." I'm not sure what "outside of the CalFresh Outreach Plan" means. We have a county CalFresh outreach plan that we submitted to the State. Within that we include partnerships/contracts with CBOs. We fund those partnerships via a 15:35:50 match. Since we already have one such a contract, does that mean that we cannot apply for an Outreach grant?</p>	<p>The funding in this RFA is not a grant, it is a reimbursement program. The USDA-FNS Guidance allows total costs for CalFresh Outreach activities to be reimbursed 50 percent. CDSS breaks total program costs of contracting agencies into State Share and Federal Share expenses (see Definitions, Section Z). CDSS will reimburse contract agencies up to a total of 70 percent of the State Share expenditures contributed by the agency. (Section D)</p> <p>Counties or organizations that are receiving USDA-SNAP administrative funding for CalFresh outreach activities outside of the CalFresh Outreach Plan are not eligible to apply. (Section F). USDA funding for the CalFresh Outreach Plan is the same funding that counties receive from the USDA for regular CalFresh program administrative costs.</p> <p>Applicants are required to provide assurances that cash or in-kind donations from other non-Federal sources have not been claimed or used as a match or reimbursement under any other Federal program (Section O.4). Applicants also assure that program activities do not supplant existing CFO programs, and where operating in conjunction with existing programs, enhance and supplement them (Section O.9).</p>

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2	Section D, Section L, Section O.5 & O.9	Also, we have local CBO partners that rely on private funds to support their outreach. Can those funds be considered our local investment (ie the 15%) or must the local investment come from our City General Fund?	<p>See Section D for information on how the program is funded regarding State Share and Federal Share. Also see Section L for a full description of how to create a budget justification that incorporates State and Federal Share.</p> <p>Applicants are required to provide assurances that duplicate or additional payments for the same work (approved applications, SAR 7s and Recertifications) are not received through separate contracts with county welfare departments (Section O. 5), and program activities do not supplant existing CFO programs, and where operating in conjunction with existing programs, enhance and supplement them (Section O.9).</p>
3	Section G 5.	I need to know which manager/chief the letter (of support) should be addressed to.	<p>Please address any letters of support for the CalFresh RFA 15-01 to the person and address on the document referenced here: http://www.cdss.ca.gov/calfreshoutreach/res/RFA2015/RFA_Announcement_Letter.pdf</p> <p>The completed letter of support is to go to the applying agency, which will include that in their application package.</p>

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4	Exhibit B	<p>If a TBD subcontractor is included in the proposal (with a budget and scope of work) and that slot is not filled until the second month of the contract, would the scope of work for that unfilled slot be counted in the denominator of the "Services Satisfactorily Rendered" calculation for the first month's invoicing? In this instance, there would be no costs invoiced for that to-be-determined subcontractor since it was not yet providing services.</p> <p>To give a concrete example, say the master SOW is 6,000 approved applications for the year (500 per month). Of the annual target of 6,000 the TBD sub is assigned 300 (25 per month if divided by 12). If the TBD is not filled during month one (no activities and no invoicing), and the active subs completed 370 approved applications in month 1, would the "services satisfactorily rendered" percentage be calculated as $370/500 = 74\%$ or $370/475 = 78\%$.</p>	<p>Section J provides details on the information that must be provided if your organization is utilizing subcontractors.</p> <p>Exhibit B 2c provides the definition of services satisfactorily rendered and guidelines for reimbursement of services satisfactorily rendered.</p>
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5	Section F	<p>Our nonprofit consortium was forwarded the CalFresh Outreach grant application from our county's Director of Social Services. We contract with them frequently and they thought we would be interested in this grant. Before I go any further in the application process however, I was wondering if you could clarify something for me. We are the sole SNAP-Ed implementing agency in all of [sic] County. We were forwarded that grant opportunity by the County Department of Public Health. Are we eligible to also apply for this CalFresh Outreach grant? I read on page 5, section F, of the RFA that agencies that are receiving USDA-SNAP administrative funding are not eligible to apply. I do not conduct CalFresh outreach, in accordance with SNAP-Ed guidelines, as it is not an allowable expense. However, I may distribute CalFresh outreach materials within the context of nutrition education. I just want to make sure that our agency is eligible to apply for this grant, since we receive SNAP-Ed funding. Could you clarify?</p>	<p>The CalFresh Outreach RFA is open to all non-profit organizations, state or public universities, and other governmental entities located in California that meet the requirements of the program. Counties or organizations that are receiving USDA-SNAP administrative funding for CalFresh outreach activities outside of the CalFresh Outreach Plan are not eligible to apply, per section F.</p> <p>See Section G for more information on agency qualifications for the CalFresh Outreach RFA 15-01.</p>
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